

North Dakota State Electrical Board Minutes

September 24, 2025, Meeting

The North Dakota State Electrical Board meeting was called to order at 8:30 a.m. by President Rodney Mayer at the Electrical Board office at 1929 N. Washington St., Ste A-1, Bismarck, North Dakota. Members Present: Rodney Mayer, Jon Hoffman, Jesse Larson, James Brandenburg, Gerald "Poke" Buck, Christina Roemmich. Also Present: James Schmidt, Executive Director; Scott Porsborg, Special Assistant Attorney General; Anna Jellesed; Adam Kidwell, JATC; Clay Nagel, IBEW; Mark Christopher, Hunt Electric; and Ed Christian, NECA.

Schmidt introduced Jesse Larson as the new Board member, appointed by the Governor, as the representative of the elevator industry, which is a new position.

Mayer asked for additional Agenda items. Schmidt wants to add EIS; and Employee Policy, Office Furniture, and a potential adjustment of Austin Stanfill regarding his request to postpone his meeting with the Board until next meeting in November.

Roemmich makes a Motion to approve the consent agenda as amended. Brandenburg seconds. Motion passes unanimously.

[Janel Redlinger enters the meeting]

Related Training (Mark Christopher, present) Schmidt tells the Board about the Scholarship program that the Board awards to ND based Apprentices. Christopher requests that the Board review the guidelines of the scholarship. Christopher works for Hunt Electric and would like their business and employees to qualify for the Scholarship, although Hunt is registered as a "foreign" business on the ND Secretary of State's website. Janel gives the Board a review of the businesses and colleges that qualified for the scholarship. The Board discusses their views on the current policy. Buck suggests the Education Committee take on this discussion and make a recommendation to the Board if needed. Schmidt will add this to the Education Committee Agenda.

[Tim Krommenhoek and Terry Neuberger enter the meeting]

[Christopher leaves meeting]

Mayer requests the Board review a video.

[Inspector Doug Grinde enters meeting]

Tim Krommenhoek & Terry Neuberger (present) Schmidt talks to Neuberger about the documents the NDSEB requested that were never received. Neuberger states he never got the letter, but he has the documents together now. (Janel makes the Board a copy of these documents) Schmidt tells the Board about the history of Krommenhoek and Neuberger with the NDSEB. Mayer asks Neuberger about the certs he takes out and who sends the bills to the clients. Neuberger states he got his Journeyman's and his Master's license by taking the test in ND. He also has a Master's

License in Utah. Doug talks to the Board about the total certs taken out by Neuberger and associated with Krommenhoek.

Hoffman makes a Motion to Initiate formal proceedings to take Krommenhoek's Journeyman's license and not being able to work as an apprentice. Buck seconds the Motion. Porsborg reads the statute 43-09-20. Porsborg asks Krommenhoek if he has provided invoices and billings to individuals without being in possession of a Master's Electrician's license. Krommenhoek states "yes". Porsborg asks if Krommenhoek will surrender his Journeyman's license today. Krommenhoek agrees to surrender it today. The Board votes whether Krommenhoek can work as an Apprentice. The Board unanimously voted no.

Mayer asks for the Board's input on Terry Neuberger. Brandenburg states that the Certs need to be completed. Hoffman agrees that the customers need their work completed and he doesn't want to take the ability from Neuberger to complete those jobs. Roemmich agrees with all stated comments. Mayer proposes that Neuberger gets placed on a 24-month probation and that he attends the next board meeting – November 19th, with documents sent into the Board 1 month prior to the Nov 19th meeting. Brandenburg asks to wait on probation until the next meeting. He wants Neuberger to have the chance to clean up his certs and give the NDSEB the proposals they request. Hoffman agrees with Brandenburg. Schmidt asks Neuberger if he understands that the proposals are needed 1 month prior to the next Board Meeting. Schmidt asks that they get emailed to him. Schmidt tells Neuberger that the rules state that certs need to be pulled "before work commences". Schmidt asks that Neuberger write the cert number on each proposal and if needed, take out any certs today that are needed for each proposal. Porsborg states to Krommenhoek that he will be sending another Informal Disposition and Agreement that will acknowledge the relinquishing of his Journeyman's license. Krommenhoek gives his journeyman license card to Schmidt.

[Krommenhoek, Neuberger, and Doug leave the meeting]

Board takes a break at 9:59 am

Board reconvenes at 10:07 am

Applications for Austin Stanfill, Kyle Larson & Samson Fritz (none present). Janel tells the Board about the following applications. Stanfill has no education and would like to reciprocate from MN to ND. NDSEB denied his application and refunded his money. Stanfill wants to appeal the denial with the Board at the next meeting. Buck made a Motion to deny Stanfill's application for reciprocity. Brandenburg seconds the Motion. Motion passes unanimously.

Schmidt tells the Board about Larson's application for apprenticeship in ND. Brandenburg makes a Motion to approve Larson's application. Hoffman seconds. Motion passes unanimously.

Schmidt tells the Board about Fritz's application for Electrician's (Journeyman's) License by exam. Fritz has met the hours requirement but not the education requirement. Hoffman states that he doesn't meet the requirements and makes a motion to deny Fritz's application based on his inability to meet the requirements. Roemmich confirms with Schmidt that Fritz is currently an apprentice. Roemmich seconds. Motion passes unanimously.

Expired Contractors. Janel tells the Board about Tanner Collette and David Haas. Collette has administrative fee violations but has moved to Alaska. David Haas has administration fee violations and has no further contact with the NDSEB. Schmidt states that if either try to renew their license, they would need to appear before the Board. Brandenburg makes a Motion to add Collette and David to the list of unlicensed persons that need to appear before the board to discuss their license situations. Buck seconds. Motion passes unanimously.

[Janel leaves meeting]

Brady Martz. Schmidt tells the Board about the biannual audit. They will be on the Agenda for November with their report.

Conveyance. Schmidt talks to the Board about adjusting the Administrative Rules with Porsborg. The Board discussed the rule for all ND elevators to register with the NDSEB by January 2026. Schmidt talks about the job application for an elevator mechanic position with the NDSEB and some office restructuring re: the same. Schmidt asks for input on inspection fees and licensing fees.

2026 Calendar. Schmidt asks the Board to review the proposed calendar and to vote on its next meeting.

[Jon enters meeting]

Past Due Skids Corrections. Schmidt tells the Board about the work they have been doing to locate and correct old skids. The work with the Petroleum Council has not produced any corrections. Jon stated that he is working with a few individuals, DMR, and producers to gather a list of these skids and their possible locations.

[Jon leaves meeting]

Fiscal Report. Schmidt talks to the Board about the spreadsheets provided which show the board's fiscal situation since 2012. This is information only.

Inspections. Schmidt talks to the Board about Tom Crawford and his potential retirement. Crawford is assigned to the City of Grand Forks but talks about moving his work to Williston. Chris Eken is now assigned to GF. The Board discusses the benefits of having an employee, like Crawford, with flexible schedules and expertise. Schmidt talks more about the work in GF. They have hired a City Electrical Inspector – although he is only a Journeyman and will need to be a Master. Schmidt would like NDSEB to keep the UND inspections as it is a state entity.

ND Building Code. Schmidt discusses the recent Building Code Committee Meeting. There were proposals to the ND Building Codes and that they voted on September 11, 2025, which were approved and adopted into the ND State Building Code. Schmidt also talks about a few codes already adopted that will need to be adopted in the ND Laws, Rules and Wiring Standards.

Legislative. Schmidt and Porsborg met with Representative Roger Maki and went through current electrical laws and rules and processes. They hope this meeting will help with understanding for future bills in the legislature.

Marketplace for Kids. Schmidt tells the Board about the 6 events for the year. Scott and Jon handle these.

College Degree Scholarships. NDSEB has a college degree scholarship set up with Wahpeton and wants to know if the Board wants to extend that scholarship to BSC's degree program. The Board discusses BSC's probationary period and holding off until the probationary period is completed.

EIS (NFPA's Electrical Inspector Section). Schmidt talks about the EIS and the States that support it. The chapter in ND, IAEI, is currently reducing down. Schmidt asks to get the EIS membership for each Inspector (\$99/yr) and to get the 501c set-up for it, registering it with the Secretary of State's office, and setting up a bank account. Buck states that if the NDSEB gets this, Schmidt should assist in getting the program where it needs to be. Mayer thinks ND needs to have this. Buck makes a Motion to approve Schmidt to move forward with the EIS memberships and to open an associated bank account with \$3k. Brandenburg seconds. Motion passes unanimously.

Employee Policy. Schmidt talks about the district email addresses for inspectors that are registered with for various memberships. Schmidt would like an employee policy that states that employees that are no longer with the NDSEB would need to relinquish their email addresses, accounts, and memberships. Porsborg advises adding 'including withholding of funds from employee's paycheck'. Buck makes a Motion to adopt the proposed 'Policy for Board Sponsored Organization Memberships for Employees with amendment. Brandenburg seconds. Motion passes unanimously.

[Buck leaves the meeting]

*Board takes a break at 11:43 am
Board reconvenes at 12:01 pm*

[Doug, Jon, and Scott enter meeting]

Jon talks about NDSEB outreach – Marketplace for Kids and Career fairs. Jon talks about current certs and self-wires in ND. Jon talks about the ND Building Code meeting.

Scott talks about CEU classes, reviews, and attendance numbers. Scott talks about the NFPA codes and new exams. Scott talks about his AEI attendance with Schmidt. Schmidt discusses with Scott the board's approval of the EIS memberships.

Doug talks about MHA and its active certs. Doug talks about City of Bismarck's active certs and self-wires. Doug tells the Board about Williams County (District 15) having over 700 certs that need final inspections. The NDSEB sent extra inspectors to the area to help out and they cleaned up over 650 certs. Doug talked about new skids that have come in in the western part of the State. Schmidt tells the Board about a mobile home park in GF that needed 100+ trailer panels inspected.

Porsborg and Schmidt discussed NDSEB's overall supervision of City hired electrical inspectors, referencing the City of GF.

[Inspectors Doug, Jon, and Scott leave meeting]

Mayer states the next Board meeting is November 19, 2025.

Roemmich makes a Motion to adjourn. Brandenburg seconds. Motion passes unanimously.

The Board adjourned at 12:39 pm.

Date _____

Date _____

Rodney Mayer, President

James Brandenburg, Secretary