

NORTH DAKOTA STATE ELECTRICAL BOARD MINUTES

Wednesday, July 31, 2019

The North Dakota State Electrical Board meeting was called to order at 8:35 a.m. by President Rodney Mayer at the office of the North Dakota State Electrical Board, 1929 N. Washington Street, Suite A-1, Bismarck, N.D. Members present: Tom Paulson, Mark Christopher, Paul Durbin, and Christina Roemmich. Also present: James Schmidt, Executive Director; Ashley Windhorst, Administrative Assistant; Austin Lafferty, Special Assistant Attorney General; Curt Kasper, NECA; Clay Nagel, IBEW; Donovan Darling, ND Apprentice; and Harry Darling.

President Mayer called for the election of Board of Directors and turned the meeting over to James Schmidt, who called for nomination for President. Tom Paulson nominated Rodney Mayer for President. There being no other nominations, a unanimous ballot was cast for Rodney Mayer to be President. Mr. Schmidt turned the meeting back over to newly-elected President Rodney Mayer. Mr. Mayer called for nominations for Vice President. Tom Paulson nominated Mark Christopher for Vice President. There being no other nominations, a unanimous ballot was cast for Mark Christopher to be Vice President. Mark Christopher nominated Tom Paulson for Secretary. There being no other nominations, a unanimous ballot was cast for Tom Paulson to be Secretary. Tom Paulson nominated Paul Durbin for Treasurer. There being no other nominations, a unanimous ballot was cast for Paul Durbin to be Treasurer.

President Mayer asked for further Agenda items to appear at this meeting. Mr. Schmidt added additional office person and employee incentive program. It was motioned by Tom Paulson and seconded by Paul Durbin to approve the Agenda and Consent Agenda. Motion carried.

Mr. Schmidt indicated there is no new information on the code making panels at this time.

Mr. Schmidt indicated inspector interviews were completed and a new inspector has been hired. Justin Lill will be the District 13 inspector; he was introduced to the Board.

Mr. Schmidt indicated the Western Section IAEI meeting is in Wichita, KS September 15-18, 2019. Six (6) individuals will be attending from NDSEB which include: Doug Grinde, Scott Halle, Tom Crawford, David Paul, Mark Moderow, and Mike Lund.

Mr. Schmidt indicated there are three (3) employees who will be receiving service awards this year. Rich Wolfe and Paula Glass will receive 20 year awards and Janel Redinger will receive a 10 year award. The employee service awards will be presented at the employee meeting on August 22, 2019.

President Mayer asked the audience to introduce themselves to the Board.

Austin Lafferty, Special Assistant Attorney General, provided an update on Adam Zurcher appealing before an Administrative Law Judge (ALJ). The Board had decided not to allow

Mr. Zurcher to reinstate his North Dakota Master license. The hearing is scheduled for August 21, 2019 at 1:30 p.m.

At 8:55 a.m., Donovan Darling appeared before the Board. Mr. Darling wanted to appear to discuss the cease & desist he received for being an unsupervised apprentice on a job site. He discussed great concern about receiving the letter and indicated he does not want this to have an effect on his future career as an electrician. The Board thanked him for his concern and for taking this seriously. It was discussed that this shouldn't have an effect on his career as long as it isn't a reoccurring violation.

At 9:05 a.m., Donovan Darling and Harry Darling left the meeting.

Mr. Schmidt indicated there is nothing new to report regarding CTE. Further discussion will be had about expending funds for promoting the electrical industry.

Mr. Schmidt reviewed an email he received from Terry Packer. Terry Packer contacted Mr. Schmidt regarding his Journeyman license and what needs to be done to get it back. Mr. Schmidt is waiting for additional information from Terry, so nothing further on this at this time.

Mr. Schmidt discussed an additional office person and a current employee's interest in taking on additional duties. At the last meeting, the Board had indicated having an additional person to assist the Executive Director with the budget and tracking of other numbers. Discussion was had on different continuing education opportunities for such duties. Motioned by Tom Paulson and seconded by Christina Roemmich to promote Ashley Windhorst to assist the Executive Director. Motion carried.

Mr. Schmidt reviewed a letter received from the Office of Management and Budget with changes to the Employee Incentive Program.

Mr. Schmidt discussed updates to the reporting system to include the Power Limited Electrician (PLE) and Power Limited Apprentice (PLA). Mr. Schmidt also indicated the PLE question bank for exams has been reviewed and completed. Discussion was had on the differences between a ND Journeyman & ND Apprentice versus ND Power Limited Electrician & Power Limited Apprentice.

At 10:20 a.m., the Board recessed for a short break.

At 10:30 a.m., the Board reconvened.

Mr. Schmidt asked the Board to let him know if they receive any feedback on Power Limited Electrician licensing.

Mr. Schmidt indicated the Goldmark Lease Agreement has been renewed for 15 years. A canopy is to be installed out front as well with an estimated completion of December 31, 2019.

Mr. Schmidt provided an update on Jason Parsons. Mr. Schmidt and Scott Porsborg, Special Assistant Attorney General, called Jason Parsons after the last Board meeting. They reiterated the probation agreement and possible consequences of not complying. The Board has nothing further at this time, but will review again if necessary.

The administrative rules are being reviewed by Scott Porsborg, Special Assistant Attorney General, and will be reviewed at the August 28, 2019 special meeting.

The reciprocity agreement for Master licenses between North Dakota and South Dakota was updated.

Mr. Schmidt indicated Brady Martz will complete an audit in September. The board also reviewed the cost for the two (2) year audit of \$9,350.00.

Mr. Schmidt provided an update on what Scott Halle is working on.

Mr. Schmidt reviewed the new district map and increasing numbers in the districts. There are now 13 district inspectors.

The Board reviewed and discussed fiscal review and fee schedule. Mr. Schmidt provided an updated copy of the approved 2020-2021 budget to show the target amount to collect and to expend funds. The Board also reviewed a chart showing where it is today versus past years. The new wiring certificate fee schedule was also reviewed. This will be part of the proposed administrative rules and if approved, it will take effect April 1, 2020.

The Board further discussed expending funds by promoting the electrical industry. They would like to see a plan put together by January 1, 2020 so the excess funds can start being depleted. Mr. Schmidt will arrange for someone to meet with CTE and this topic can be reviewed and discussed at the September 25, 2019 meeting.

The Board reviewed the 2018-2019 year-end report and the year-end numbers for inspections.

The next meeting of the Board will be a special meeting to review the Administrative Rule Proposals on August 28, 2019. The next regular meeting of the Board will be September 25, 2019.

There being no further business, it was motioned by Mark Christopher and seconded by Paul Durbin to adjourn the meeting. The meeting was adjourned at 12:15 p.m.

Date

Date

Rodney Mayer, PRESIDENT

Tom Paulson, SECRETARY